

POLICE HEADQUARTERS
Kerala, Thiruvananthapuram

No.J3/46543/2008-II

03.01.2009

EXECUTIVE DIRECTIVE NO.2/2009

**Sub:-Mission Mode Projects (MMP) – Instituted – Orders –
Regarding.**

The Hon'ble Minister for Home, Vigilance and Tourism while addressing the senior Police Officers on **02.01.2009** announced the intent of the State Government to entrust certain tasks to the Department be completed in the year **2009** in a task and target oriented manner. After deliberations, it has been decided that the assigned tasks must be deemed to be Mission Mode Projects (MMP) to achieve the objectives in time-bound manner.

The following are the MMPs and the Nodal Officers who will be responsible for implementation of the assigned task. (and their Assistants):

NAME OF MMP	NODAL OFFICERS
MMP-1 Raising of two Commando Companies as part of IR Battalion	Sri.Mohammed Yasin, IPS, assisted by Sri.Vinod Kumar, IPS
MMP-2 Raising of IR Battalion at Thrissur	
MMP-3 Integration of Local Police with AR in Districts/Cities	Sri.A.Hemachandran, IPS
MMP-4 Recruitment of Police Personnel under Sports Quota	Sri.S.Gopinath, IPS DIG (Intelligence)
MMP-5 Computerization of Police Stations in 3 Districts, i.e., Thiruvananthapuram City, Kochi City and Alappuzha	Sri.Tomin J. Thachankary, IPS

NAME OF MMP	NODAL OFFICERS
MMP-6 Coastal Security Police Stations	Dr.N.C.Asthana, IPS assisted by Sri.Ajith Kumar, IPS
MMP-7 Community Policing	Dr.B.Sandhya, IPS assisted by Sri.Anup Kuruvila, IPS
MMP-8 Police Complex at Kochi	Sri.Manoj Abraham, IPS
MMP-9 Water Way Policing and Creation of Marine Sub- Division	Sri.Vinson M.Paul, IPS
MMP-10 Technical Upgradation of Police Control Rooms	Sri.T.Vikram, IPS
MMP-11 Upgradation of Forensic Science Laboratory	Sri.James Philipose
MMP-12 Reorganization of SB CID	Dr.Siby Mathews, IPS
MMP-13 Reorganization of CB CID	Sri.Desmond Netto, IPS
MMP-14 Creation of Police Information Centre	Sri.K.Padmakumar, IPS
MMP-15 Creation of Data and Communication Service	Sri.Arun Kumar Sinha, IPS assisted by Sri.Vijay Sakhare,IPS

The above Nodal Officers of the Mission Mode Projects will have the following **Roles and Responsibilities**:

- (1) They will study the matters relating to the assigned Project by going through the back references, if any, kept either in Police Headquarters or in any other Office.
- (2) They will, if necessary, develop conceptual parameters for implementing the Project as quickly as possible.
- (3) They will speak to the Director General of Police personally at least once in three days about the progress achieved.
- (4) Reports and letter relating to the matter may be sent to Inspector General of Police (HQ) in N/c and also in the official email-ID 'igphq@keralapolice.gov.in' followed by a Hard Copy.

- (5) They should undertake the activities on a day-to-day basis till the Project is completed when their roles come to an end.
- (6) They are free to ascertain the views of all interested Police Officers with whom they may interact.

As far as the processing of Papers relating to the above Projects is concerned (in Police Headquarters), the following directions are issued.

- (1) Inspector General of Police (HQ) will act as the **Principal Co-ordinator** for all the MMPs. He will assist the Director General of Police in achieving all the targets in relation to the MMPs.
- (2) The correspondence received either through e-mail or through letters (hard copy) should be dealt with by all Hands concerned with promptitude. The correspondence need to be acted upon on the day of receipt itself. This *interalia* means that every paper or correspondence is “Most Urgent” in category and is to be dealt expeditiously. For example, if the Section Clerk is not available, the Junior Superintendent can straight away handle the correspondence and put up to his Senior Superintendent. The Senior Superintendent, on that day itself, should ensure that the same reaches through the concerned AIG to the Inspector General of Police (HQ) who in turn will ensure that the matter is put up to DGP on the same day.
- (3) In case one Officer/Official is absent, his superior should handle the papers and all these have to be done personally and physical movement (of the paper) to be ensured by hand-to-hand delivery of the concerned file or document by the person handling such correspondence.
- (4) In a nutshell, papers relating to the MMP, should be acted upon in Police Headquarters without any administrative delay whatsoever.
- (5) Separate and prominently visible Folders will be maintained in the concerned Sections and the Senior Superintendents will explain the importance of the matters to all the ministerial staff below to drive home the point that the matter is important, serious and fully time bound.
- (6) Copies of all correspondences from Police Headquarters sent to the Government of Kerala or to the Government of India or to other

agencies are to be marked to the concerned Nodal Officer for his or her knowledge of the action taken by the Police Headquarters

- (7) Inspector General of Police (HQ) will ensure that under no circumstances time is wasted in Inward, Despatch, Fair Copy, etc. in such cases.
- (8) The Nodal Officers, in turn, will also ensure similar procedures in their respective Offices with regard to MMPs.

Till the time the Project is completed, the Nodal Officer will be fully and entirely associated with the Project. After the physical achievement of the target, the Nodal Officer, unless the DGP directs, will cease to work as Nodal Officer of the MMP concerned.

Weekly Review by DGP:

DGP will personally review progress of action on each item between 1000 hours and 1100 hours on every Wednesday till 31.03.2009. Those Nodal Officers in Thiruvananthapuram who are not otherwise engaged may meet Director General of Police at this time. Those outside or otherwise committed may ring up DGP during this time and inform about requirements/progress/difficulties etc.

JACOB PUNNOOSE, IPS
Director General of Police, Kerala