

PROCEDURE FOLLOWED IN DECISION MAKING PROCESS INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY

Name of Unit: Thiruvananthapuram Rural.

Subject/issue/event dealt with	Channels of supervision		Norms set by it for discharge of functions	Rules/ Regulations/ instruction /manuals/records used by officers for discharging its functions	Statement of categories of documents that are held by or under control	Any other information
	Action taken officer(Designation)	Supervisory officers (Designation)				
Crimes	SHO	CI/DySP	Cr.PC & IPC	PSO		
Establishment	AA	SP, Tvpm Rural	KSR	MOP		
Leave	AA	SP, Tvpm Rural	KSR	MOP		
Accounts	AO	SP, Tvpm Rural	KSR,KFC,KAC,KTC	MOP		
Bill	AO	SP, Tvpm Rural	KSR,KFC,KAC,KTC	MOP		
Petitions/PR	DySP, Admn	SP, Tvpm Rural	CrPC, IPC,	KSSR, PSO & KPDIP		
Construction	DySP Admn	SP, Tvpm Rural	KFC, KTC, KSR	MOP		
General	DySP Admn	SP, Tvpm Rural	KFC, KTC, KSR	MOP		