

## PARTICULARS OF FUNCTIONS AND DETAILS OF EACH UNIT / OFFICE

Name of Unit: Thrissur Rural

Name of Post sanctioned	No: of posts at present		Jurisdiction & Powers (Administrative, Financial & Others)	Functions and duties of the officer/employee	Any other information
	Sanctioned	Existing			
District Police Chief, Thrissur Rural	1	1	Administrative jurisdiction over the entire Police District of Thrissur. He can exercise all the powers of all the Police officers and ministerial staff of Thrissur District. Administrative & Financial Powers are attached separate.	Maintaining Law and Order and preventing of crimes in Thrissur Rural District and also supervising and monitoring the official duties of all the employees working under him.	
DySP (Admn)	1	1	Administrative jurisdiction is Confined to District Police Office only. No financial powers.	Assisting the District Police Chief in the Administration of District Police, Thrissur Rural Office.	
DySP Special Branch	1	1	Thrissur Rural Police District. No financial Powers.	Collection and dissemination of intelligence , preparation of Bandabust Schemes for all major Law and Order issues, PR enquiry, Petition enquiry and other duties entrusted by DPC. He is also holding post as Nodal Officer of District Passport Cell, Thrissur.	
SI of Police Spl.Branch	4	4	"	Assisting the DySP SB in all SB matters.	
ASI Spl. Branch	3	3	"	Attending foreigners section and incharge of Disrtict Passport Cell Thrissur.	
HC Spl. Branch	13	19	Concerned Police Stations.	Working at various Police Stations and collecting Intelligence and also Passport enquiry.	
PC Spl. Branch	19	18	Thrissur Rural Police District.	Official duties.	
DySP DCRB	1	1	Thrissur Rural Police District.	Collection and dissemination of Crime Data, Monitoring and Supervising of Crime investigation in the District and PR enquiry.	
SI, DCRB	1	2	"	Assisting the DySP DCRB in the official duties.	
HC DCRB	5	5	"	"	

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	Sanctioned	Existing			
DySP Crime Detachment	1	1	Thrissur Rural Police District. No financial Powers.	Crime Investigation, conducting Departmental Enquiries, Petition Enquiry, Supervision of Vanitha Cell, Supervision of Highway Police, Incharge of District Juvenile Justice Police unit, Traffic awareness programe clases co-ordinator, monitoring the progress of investigation of women atrocity cases in Thrissur Rural District.	
SI Crime Detachment	3	Nil	"	Giving assistance to DySP Crime Detachment for performing above duties.	
HC Crime Detachment	3	3	"	"	
DySP Kunnamkulam	1	1	Kunnamkulam Sub Division:- (Kunnamkulam, Erumapetty, Wadakkanchery, Cheruthuruthy, Chelakkara, Pazhayannur, Chavakkad, Vadakkekad Police Station Limits.) No financial Powers.	Supervision of the Police work in all the 8 Police Stations under kunnamkulam Sub Division. Maintaining Law and Orders, Prevention and Detection of crimes, investigation of cases, petition enquiry, PR enquiry, monitoring and supervising the duties of all the police personnel in the Sub-Division, collection and dissemination of intelligence etc.	
ASI, SDP Office, Kunnamkulam	1	1	"	Giving assistance to DySP, Kunnamkulam for performing above duties.	
DySP, Irinjalakuda	1	1	Irinjalakuda Sub Division:- (Irinjalakuda, Kattoor, Kodungallur, Mathilakam, Valappad, Vatanappilly, Cherpu, Anthikkad, Azhikode Coastal Police Station Limits.) No financial Powers.	Supervision of the Police work in all the 9 Police Stations under Irinjalakuda Sub Division. Maintaining Law and Orders, Prevention and Detection of crimes, investigation of cases, petition enquiry, PR enquiry, monitoring and supervising the duties of all the police personnel in the Sub-Division, collection and dissemination of intelligence etc.	
ASI, SDP Office, Irinjalakuda	1	1	"	Giving assistance to DySP, Irinjalakuda for performing above duties.	

Name of Post sanctioned	No: of posts at present		Jurisdiction & Powers (Administrative, Financial & Others)	Functions and duties of the officer/employee	Any other information
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DySP, Chalakudy	1	1	Chalakudy Sub Division:- (Chalakudy, Athirappilly, Malakkappara, Kodakara, Vellikulangara, Pudukkad, Varandarappilly, Mala, Koratty Police Station Limits) No financial Powers.	Supervision of the Police work in all the 9 Police Stations under Chalakudy Sub Division. Maintaining Law and Orders, Prevention and Detection of crimes, investigation of cases, petition enquiry, PR enquiry, monitoring and supervising the duties of all the police personnel in the Sub-Division, collection and dissemination of intelligence etc.	
ASI, SDP Office, Chalakudy	1	1	"	Giving assistance to DySP, Chalakuduy for performing above duties.	
CI of Police Kunnamkulam	1	1	Kunnamkulam and Erumapetty Police Station Limits.	Crime Investigation, Law and Order duty , Supervise of Police work of circle, Control subordinates, Enquiries conducting , Visiting villages, P R enquiry and Checking Guards etc..	
CI of Police Wadakkanchery	1	1	Wadakkanchery and Cheruthuruthy Police Station Limit.	"	
CI of Police Chelakkara	1	1	Chelakkara and Pazhayannur Police station Limits.	"	
CI of Police Chavakad	1	1	Chavakad and Vadakkekad Police Station limits.	"	
CI of Police Irinjalakuda	1	1	Irinjalakuda and Kattoor Police station limits.	"	
CI of Police Kodungallur	1	1	Kodungallur and Mathilakam Police Station limit.	"	
HC Kodungallur circle office	1	2	"	Circle writer and assisting to CI on investigation of cases.	
CI of Police Valapad	1	1	Valapad and Vatanapilly Police Station limit.	Crime Investigation, Law and Order duty , Supervise of Police work of circle, Control subordinates, Enquiries conducting , Visiting villages, P R enquiry and Checking Guards etc..	
CI of Police Cherpu	1	1	Cherpu and Anthikkad PS limits.	"	
CI of Police Azhikode Coastal	1	1	Tentative jurisdiction over the territorial waters of the coast of Thrissur and Malappuram District to an extent of 12 Nautical Miles.	Station Administration Coastal / Boat / L & O Patrolling	

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CI of Police Chalakudy	1	1	Chalakudy, Athirappilly and Malakkapara Police Station Limits and Tourism Police Vettilapara. (Athirappilly and Vazhachal)	Crime Investigation, Law and Order duty , Supervise of Police work of circle, Control subordinates, Enquiries conducting ,Visiting villages, P R enquiry and Checking Guards etc..	
CI of Police, Kodakara	1	1	Kodakara and Vellikulangara Police Station Limits.	"	
CI of Police Pudukad	1	1	Pudukkad and Varandarapilly Police Station Limits.	"	
CI of Police Mala	1	1	Mala and Koratty Police Station Limits.	"	
SI of Police Kunnamkulam	3	3	Villages:-Kunnamkulam Kanippayur,Arthat,Mangad,Anjoor,Porkkalam,Karikkad,Kadavallur,Perumppilavu,Chiramanangad,Chovannur,Chemmanthitta,Choondal,Eranellur,Chiranellur,Akazhiyur,Pazhanji and Kattakampal. Panchayaths:- Kunnamkulam Municipality, Kattakampal, Porkkulam, Kadavallur, Chovannur and Choondal.	Maintains Low and Order, prevention of criminal offences, Disposal of Petitions, prevention of public nuisances, investigation of cases and prevention of crimes, Arrest, Execution of Warrants, Chargesheet of Criminal / Petty cases and collecting information of current events etc.	
ASI "	2	2	"	ASI & GASI :-To assist SI to perform the same duties as stated above and in the absence of SI and Addl. SI,ASI will hold the charge of Station.	
HC	11	11	"	Supervise the work of constables, Catechism and drill, GD Charge, Aid Prosecution, Proclamation, Assist in the investigation of cases, Beat charge and maintain all routine records and Station order the directions of Sub-Inspectors.	
PC	33	31	"	Station Sentry, Guard duty, Law and Order duty, NP duty, Emergency duty Petition enquiry, Assist in the investigation of cases , Traffic duty, Beat dudy, Escort duty and Process Service.	
WHC "		1		"	
WPC "	8	5	"	"	
SI of Police Kunnamkulam Traffic	1	1	Kunnamkulam Municipality.	Maintain Traffic Control.	

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	Sanctioned	Existing			
HC "	4	4	"	"	
PC "	6	5	"	"	
SI of Police Erumapetty	1	1	Villages:- Kariyannur, Kadangode, Chiramanangad, Vellarkad, Eyyal, Vellattanjoor, Velloor, Kiraloor, Thayyur, Kottappuram, Nelluvay, Thichoor and Peelakkad. Panchayaths:- Erumapetty, Kadangode, Velloor and Varavoor.	Same as SI of Kunnamkulam PS	
ASI "	1	1	"	Same as ASI of Kunnamkulam PS	
HC Erumapetty PS	6	6	"	Same as HC of Kunnamkulam PS	
PC "	22	20	"	Same as PC of Kunnamkulam PS	
WPC "	4	4	"	Same as WPC of Kunnamkulam PS	
SI of Police Wadakkanchery	2	2	Villages:- Wadakkanchery, Kumaranellur, Mulloorkara, Enkakad, Karumathra, Viruppakka, Manalithara, Thekkumkara, Parlikkad, Minaloor, Peringadoor, Puthuruthy, Mundathikodu, Kanjirakodu and Chittanda. Panchayaths:- Mulloorkara, Wadakkanchery, Thekkumkara, Mundathikkode and Erumapetty.	Same as SI of Kunnamkulam PS	
ASI of Police WKY	1	1	"	Same as ASI of Kunnamkulam PS	
HC "	10	10	"	Same as HC of Kunnamkulam PS	
PC "	29	26	"	Same as PC of Kunnamkulam PS	
WPC "	6	5	"	Same as WPC of Kunnamkulam PS	
SI of Police Cheruthuruthy	1	1	Villages:- Cheruthuruthy, Pynkulam, Nedumpura, Panjal, Attoor, Varavur, Palloor, Arangotukara, Desamangalam and Thalassery. Panchayaths:- Desamangalam, Varavoor, Panjal, Vallathole Nagar and Mulloorkara.	Same as SI of Kunnamkulam PS	
ASI "	1	1	"	Same as ASI of Kunnamkulam PS	
HC "	7	5	"	Same as HC of Kunnamkulam PS	
PC "	26	24	"	Same as PC of Kunnamkulam PS	
WPC	5	3	"	Same as WPC of Kunnamkulam PS	

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SI of Police Chelakkara	1	1	Villages:- Chelakkara,Chelakkode,Killimangalam,Kurumala, Pangarapilly,Pulakkode,Thonnoorkara and Venganallur. Panchayaths:- Chelakkara, Panjal and Kondazhy.	Same as SI of Kunnamkulam PS	
ASI "	1	Nil	"	Same as ASI of Kunnamkulam PS	
HC "	7	9	"	Same as HC of Kunnamkulam PS	
PC "	26	25	"	Same as PC of Kunnamkulam PS	
WPC "	5	3	"	Same as WPC of Kunnamkulam PS	
SI of Police Pazhayannur	1	1	Villages:- Pazhayannur, Vennoor, Elanad, Vadakkethara, Kaniyakode, Thiruvillwamala, Pampady, Kondazhy and Mayannur. Panchayaths:- Thiruvillwamala and Kondazhy.	Same as SI of Kunnamkulam PS	
ASI "	1	1	"	Same as ASI of Kunnamkulam PS	
HC "	6	6	"	Same as HC of Kunnamkulam PS	
PC "	22	20	"	Same as PC of Kunnamkulam PS	
WPC "	4	3	"	Same as WPC of Kunnamkulam PS	
SI of Police Chavakad	3	3	Villages:- Kadappuram,Manathala,Orumanayoor,Edakkazhiyoor,Punnayurkulam,side of Kannoly cannal.Panchayath:- Chavakkad Municipality, Kadappuram, Thykkad and Orumanayoor.	Same as SI of Kunnamkulam PS	
ASI of Police Chavakad	1	1	"	Same as ASI of Kunnamkulam PS	
HC "	10	8	"	Same as HC of Kunnamkulam PS	
PC "	29	28	"	Same as PC of Kunnamkulam PS	
WPC "	5	4	"	Same as WPC of Kunnamkulam PS	
SI of Police Vadakkekad	1	1	Villages:- Punnayoorkulam, Vadakkekad, Punnayoor and Vailathoor. Panchayaths:- Vadakkekad,Vailathoor,Punnayoorkulam and Punnayoor.	Same as SI of Kunnamkulam PS	
ASI of Police Vadakkekad	1	1	"	Same as ASI of Kunnamkulam PS	
HC "	7	6	"	Same as HC of Kunnamkulam PS	

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PC "	25	26	"	Same as PC of Kunnamkulam PS	
WPC	4	2	"	Same as WPC of Kunnamkulam PS	
SI of Police Irinjalakuda	3	3	Villages:- Thekkumkara,Karumathra,Vadakkumkara,V allivattam,Veloorkara,Kottanellur,Thazhekka d,Kaduppassery,Kallettumkara,Muriyad,Pull ur,Manavalassery,Porathissery,Madayikkon am and Irinjalakuda. Panchayaths:- Irinjalakuda Municipality, Porathissery, Veloorkara, Vellangallur, Muriyad, Aloor, Poomangalam and Puthenchira.	Maintains Low and Order,prevention of criminal offences,Disposal of Petitions,prevention of public nuisances,investigation of cases and prevention of crimes ,Arrest ,Execution of Warrants, Chargesheet of Criminal/ Petty cases and collecting information of current events etc..	
ASI "	1	1	"	ASI & GASI :-To assist SI to perform the same duties as stated above and in the absence of SI and Addl. SI,ASI will hold the charge of Station.	
HC Irinjalakuda PS	11	11	"	Supervise the work of Constables,Catechism and drill,GD Charge,Aid Prosecution,Proclamation,Assist in the investigation of cases, Beat charge and maintain all routine records and Station order the directions of Sub- Inspectors.	
PC "	47	44	"	Station Sentry,Guard duty,Law and Order duty,NP duty,Emergency duty Petition enquiry,Assist in the investigation of cases,Traffic duty,Beat duy,Escort duty and Process Service.	
WPC "	9	7	"	"	
SI of Police Irinjalakuda Traffic	1	1	Irinjalakuda Municipality	Maintain Traffic Control.	
HC "	4	4	"	"	
PC "	6	6	"	"	
SI of Police Kattoor	1	1	Villages:- Karalam, Kattoor, Edathirinja, Padiyoor, Poomangalam and Manavalassery. Panchayaths:- Kattoor, Karalam, Padiyoor and Poomangalam.	Same as SI of Irinjalakuda PS	
ASI "	2	2	"	Same as ASI of Irinjalakuda PS	
HC Kattoor PS	7	7	"	Same as HC of Irinjalakuda PS	
PC "	25	24	"	Same as PC of Irinjalakuda PS	

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WPC "	4	4	"	Same as WPC of Irinjalakuda PS	
SI of Police Kodungallur	2	2	Villages:-Edavilangu,Eriyad, Azhikod, Methala, Lokamalleswaram, Pulloot. Panchayaths:- Kodungallur Municipality, Edavilangu,Eriyad and Methala.	Same as SI of Irinjalakuda PS	
ASI "	1	1	"	Same as ASI of Irinjalakuda PS	
HC "	9	7	"	Same as HC of Irinjalakuda PS	
PC "	29	29	"	Same as PC of Irinjalakuda PS	
WHC "		1	"	Station Sentry,Guard duty,Law and Order duty,NP duty,Emergency duty Petition enquiry,Assist in the investigation of cases,Traffic duty,Beat duy,Escort duty and Process Service.	
WPC "	7	6	"	Same as WPC of Irinjalakuda PS	
SI of Police Kodungallur Traffic	1	1	Kodungallur Municipality	Maintain Traffic Control.	
HC "	4	4	"	"	
PC "	6	6	"	"	
SI of Police Mathilakam	3	3	Villages:- Edathuruthy,Kaipamangalam,Perinjanam,P appinivattam,Koolimuttam and SN Puram.Panchayath:- Edathuruthy,Kaipamangalam,Perinjanam Mathilakam and S N Puram.	Same as SI of Irinjalakuda PS	
ASI of Police Mathilakam	1	1	"	Same as ASI of Irinjalakuda PS	
HC	9	9	"	Same as HC of Irinjalakuda PS	
PC "	25	25	"	Same as PC of Irinjalakuda PS	
WPC "	4	5	"	Same as WPC of Irinjalakuda PS	
SI of Police Valapad	2	2	Villages:- Valapad,Nattika and Thalikkulam. Panchayath:- Valapad, Nattika and part of Thalikkulam.	Same as SI of Irinjalakuda PS	
ASI "	1	1	"	Same as ASI of Irinjalakuda PS	
HC Valapad PS	10	10	"	Same as HC of Irinjalakuda PS	
PC "	33	34	"	Same as PC of Irinjalakuda PS	
WHC "		1	"	Same as WHC of Kodungallur PS	
WPC "	5	4	"	Same as WPC of Irinjalakuda PS	

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	Sanctioned	Existing			
SI of Police Vatanapilly	2	2	Villages:- Vatanapilly, Engandiyoor and Thalikkulam. Panchayath:- Engandiyur, Vatanapilly and part of Thalikkulam.	Same as SI of Irinjalakuda PS	
ASI "	1	1	"	Same as ASI of Irinjalakuda PS	
HC "	7	7	"	Same as HC of Irinjalakuda PS	
PC "	25	23	"	Same as PC of Irinjalakuda PS	
WPC	7	7	"	Same as WPC of Irinjalakuda PS	
SI of Police Cherpu	1	1	Villages;-Cherpu Chevoor, Thanissery, Vallachira, Oorakam, Arattupuzha, Venginissery, Kodannur, Kuninbilavu, Inchamudi, Pallippuram and Paralam. Panchayaths:- Cherpu, Vallachira, Paralam and Chazhour.	Same as SI of Irinjalakuda PS	
ASI "	1	1	"	Same as ASI of Irinjalakuda PS	
HC Cherpu PS	7	7	"	Same as HC of Irinjalakuda PS	
PC "	29	29	"	Same as PC of Irinjalakuda PS	
WPC "	5	4	"	Same as WPC of Irinjalakuda PS	
SI of Police Anthikkad	2	2	Villages:- Manakkody, Veluthur, Parakkad, Eravu, Manalur, Karamukku, Padiyam, Anthikkad, Vadakkumury, Kizhakkumury, Thannyam, Kizhuppillikkara, Kurumpilavu, Chazhur, Pullu and Alappad. Panchayath:- Arimbur, Manaiur, Anthikkad, Thannyam and Chazhur.	Same as SI of Irinjalakuda PS	
ASI "	1	1	"	Same as ASI of Irinjalakuda PS	
HC "	8	6	"	Same as HC of Irinjalakuda PS	
PC "	29	26	"	Same as PC of Irinjalakuda PS	
WPC "	5	3	"	Same as WPC of Irinjalakuda PS	
SI of Police Azhikode Coastal Police Station	3	3	Tentative jurisdiction over th territorial waters off the coast of Thrissur and Malappuram District to an extent of 12 Nautical Miles.	Coastal / Boat / L & O Patrolling	
ASI "	3	3	"	Duty officer, Coastal / Boat Patrolling	
HC "	9	8	"	"	
PC "	30	30	"	Station Security Officer, Coastal / Boat Patrolling	

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SI of Police Chalakudy	2	2	Villages:- Chalakudy East & West,Elinjipra,Potta,Kodassery, Pariyaram and part of Perambra & Aloor. Panchayaths:- Chalakudy Municipality, Pariyaram and Kodassery.	Maintains Low and Order,prevention of criminal offences,Disposal of Petitions,prevention of public nuisances,investigation of cases and prevention of crimes ,Arrest ,Execution of Warrants, Chargesheet of Criminal/ Petty cases and collecting information of current events etc..	
ASI of Police Chalakudy	1	1	"	ASI & GASI :-To assist SI to perform the same duties as stated above and in the absence of SI and Addl. SI,ASI will hold the charge of Station.	
HC Chalakudy PS	10	9	"	Supervise the work of Constables,Catechism and drill,GD Charge,Aid Prosecution,Proclamation,Assist in the investigation of cases, Beat charge and maintain all routine records and Station order the directions of Sub-Inspectors.	
PC "	29	24	"	Station Sentry, Guard duty, Law and Order duty, NP duty, Emergency duty Petition enquiry, Assist in the investigation of cases, Traffic duty,Beat duy,Escort duty and Process Service.	
WHC "		1	"	Same as WHC of Kodungallur PS	
WPC "	6	4	"	"	
SI of Police Chalakudy Traffic	1	1	Chalakudy Municipality.	Maintain Traffic Control.	
HC "	4	3	"	"	
PC "	6	6	"	"	
SI of Police Athirappilly PS	1	1	Villages:- Pariyaram, Kuttichira. Panchayath:- Athirapilly.	Same as SI of Chalakudy PS	
ASI "	1	1	"	Same as ASI of Chalakudy PS	
HC Athirappilly PS	6	6	"	Same as HC of Chalakudy PS	
PC "	23	24	"	Same as PC of Chalakudy PS	
WPC	2	3	"	Same as WPC of Chalakudy PS	
Vettilapara Tourism Police, (Athirappilly & Vazhachal) HC	1	1	Service to Tourists at Athirapilly and Vazhachal.	Guidance to tourists and prevention of accidents.	
PC "	5	5	"	"	
SI of Police Malakkapara	1	1	Village:- Pariyaram. Panchayath: Athirapilly.	Same as SI of Chalakudy PS	
ASI "	1	1	"	Same as ASI of Chalakudy PS	

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HC "	6	7	"	Same as HC of Chalakudy PS	
PC "	20	19	"	Same as PC of Chalakudy PS	
SI of Police Kodakara	2	2	Villages:- Kodakara, Aloor, Nelloy and Mattathur. Panchayath:- Kodakara, Aloor, Mattathur, Parappukkara and Muriyad.	Same as SI of Chalakudy PS	
ASI "	1	1	"	Same as ASI of Chalakudy PS	
HC "	7	8	"	Same as HC of Chalakudy PS	
PC "	24	23	"	Same as PC of Chalakudy PS	
WPC "	4	4	"	"	
SI of Police Vellikulangara	1	1	Villages:- Vellikulangara, Kuttichira and Kodassery. Panchayaths:- Mattathur and Kodassery.	Same as SI of Chalakudy PS	
ASI "	2	2	"	Same as ASI of Chalakudy PS	
HC "	6	5	"	Same as HC of Chalakudy PS	
PC "	24	24	"	Same as PC of Chalakudy PS	
WPC "	4	4	"	Same as WPC of Chalakudy PS	
SI of Police Pudukad	2	2	Villages:- Thrikkur, Kallur, Amballoor, Chengalur, Nenmanikkara, Thoravu, Thottippal, Parappukkara and Anandapuram. Panchayaths:- Parappukkara, Pudukad, Alagappanagar, Nenmanikkara and Thrikkur.	Same as SI of Chalakudy PS	
ASI "	2	2	"	Same as ASI of Chalakudy PS	
HC "	10	9	"	Same as HC of Chalakudy PS	
PC "	29	29	"	Same as PC of Chalakudy PS	
WPC "	5	4	"	Same as WPC of Chalakudy PS	
SI of Police Varandarapilly	1	1	Villages:- Varandarapilly, Amballur, Kallur, Nandipulamand Mupliyam. Panchayaths:- Varandarapilly, Alagappanagar and part of Thrikkur.	Same as SI of Chalakudy PS	
ASI "	2	2	"	Same as ASI of Chalakudy PS	
HC Varandarapilly PS	6	6	"	Same as HC of Chalakudy PS	
PC "	24	23	"	Same as PC of Chalakudy PS	
WPC "	4	4	"	Same as WPC of Chalakudy PS	

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SI of Police Mala	2	2	Villages:- Vadama,Vadakkumbagam,Kalloor vadakku, Kalloor Thekkumuri,Thazhekkad,Anallur,Kakkullysseri,Kuruvilassery,Alathur,Thirumukkulam,Puthanchira,Mala,Pallipuram,Poyya and Madathumpadi. Panchayaths:- Mala,Kuzhur,Annamannada,Puthanchira and Poyya.	Same as SI of Chalakudy PS	
ASI "	1	1	"	Same as ASI of Chalakudy PS	
HC "	9	9	"	Same as HC of Chalakudy PS	
PC "	33	33	"	Same as PC of Chalakudy PS	
WPC "	7	6	"	Same as WPC of Chalakudy PS	
SI of Police Koratty	2	2	Villages:- Melur,Muringur,Thekkumuri&Vadakkumuri, Kallur Thekkumuri &Vadakkumuri and Koratty Kizhakkumuri. Panchayaths:- Koratty, Meloor, Kadukutty and Annamannada.	Same as SI of Chalakudy PS	
ASI of Police Koratty	1	1	"	Same as ASI of Chalakudy PS	
HC Koratty Ps	9	10	"	Same as GHC of Chalakudy PS	
PC "	24	24	"	Same as PC of Chalakudy PS	
WPC "	4	4	"	Same as WPC of Chalakudy PS	

**LOCATION WISE DETAILS OF ALL HIGHWAY POLICE IN THRISSUR RURAL DISTRICT.**

BASE STATION	FROM TO	DISTANCE	CALL SIGNS
Pudukad	Mannuthy	40 Kms	KILO 18
Kodungallur	Kodungallu	45 Kms	KILO 19
Wadakkanchery	Viygur	42 Kms	KILO 22

Strength :- 1 SI, 1 ASI/HC,1 PC and 1 Dvr PC in each KILOs for 15 days on rotation basis.

Name of Post sanctioned	No: of posts at present		Jurisdiction & Powers (Administrative, Financial & Others)	Functions and duties of the officer/employee	Any other information
	Sanctioned	Existing			
<b>DISTRICT POLICE OFFICE, THRISSUR RURAL</b>					
Administrative Assistant	1	1	District Police Office, Thrissur Rural	Promotion, Transfer, postings and DPB, Preparation of Select list related to Local, Working Arrangement of all categories of Local.	
				Promotion, Transfer, postings and DPB, Preparation of Select list related to AR and Ministerial Staff. Working arrangement of all categories of AR.	
				Recruitment, Training and Deputation, Issue of NOC for leaving the Department	
				Probation, Seniority and Confirmation of all categories of Local and AR	
				Pay fixation, Grade and Increment of Police personnel of Local Police & Special Units	
				Pay fixation, Grade and Increment of Police personnel. Officers of AR, Technical personnel, Ministerial Staff	
				Leave, Surrender of all categories of Local Police	
				Leave, Surrender of all categories of AR, Special Units and Ministerial Staff	
Manager	1	1	District Police Office, Thrissur Rural	Pension, Gratuity and allied matters of Gazetted Officers, SIs, ASIs Local and AR, Ministerial Staff, P.T.Sweepers	
				Pension, Gratuity of all HCs, PCs of Local and AR, CFs, Drivers and Technical Staff	
				Maintenance of SBs, Annual verification and re-recording of entries based on the DOs from other Sections except entries of leave and increment.	
				Works related to Department vehicles, fuel, MACT cases of Department vehicles. Remittance of Insurance premium, MT stores etc.	
				Records, Inward & Despatch	

Name of Post sanctioned	No: of posts at present		Jurisdiction & Powers (Administrative, Financial & Others)	Functions and duties of the officer/employee	Any other information
	Sanctioned	Existing			
Accounts Officer	1	1	District Police Office, Thrissur Rural	Preparation of Budget, Expenditure, Allotment of Funds, Bill of Cost, Loans and advance (MCA, Cycle advance and Mosquito net advance etc.), Loss of Revenue, AG's Audit and Reconciliation of Treasury figures.	
				Processing and auditing of TA Bills of and above the Rank of CIs and Ministerial staff, TA advances, Transfer TA, Recovery of advance.	
				Preparation and auditing of TA Bills of AR personnel and Bus & Railway Warrant claims.	
				Preparation and auditing of TA Bills of Local Police Stations.	
				Feeding charges of Dogs, Hire charges, current, water Telephone, Medicine, Photographic charges, Burial charges and appointment of PT Sweepers, Pay, Surrender leave of the P.T. employees etc.	
				This section deals with works related to all AR Private Funds, auditing of all Contingent Bills, KPW&A Fund and Sports Fund, Auction sale of usufructs from Govt. lands.	
				Preparation of pay Bill of Contingent employees and all other Contingent Bills.	
				Purchase and supply of stationery. Store items. Arms and Ammunitions and condemnation of store items and all other local purchase.	
				Salary of all Officers of Local and AR, Ministerial staff, Pay advance, S.G. Bills, LPCs, Uniform Allowance of Officers, Festival Allowance and advance of all Officers and Ministerial staff, records related to PND cases.	
				Salary of Constabulary of Local and AR and furnishing PHQ Audit remarks, maintenance of PTA Register and records related to PND cases.	
				GIS and MR and assisting of Pay Bill branch	

Name of Post sanctioned	No: of posts at present		Jurisdiction & Powers (Administrative, Financial & Others)	Functions and duties of the officer/employee	Any other information
	Sanctioned	Existing			
				Auditing of Bills, Issue of LPC of AR and Local, Merging of DA arrears and assisting of F2, issue of Salary Certificate, Income Tax.	
				Salary arrear Bills, Supplementary Bills, Festival allowance. Festival advance of Constabulary, S.G. Bills and assist F2.	
				Day off claim. Preparation of Income Tax of all categories, claiming of Surrender Salary etc. All the Clerks posted in Pay Bill Branch will work as a team under supervision of JS VII for the preparation of Main Bills and Arrear Bills, SLS and for clea	
				GPF, Temporary Advance of Officers/Ministerial staff/Special Units/AR personnel.	
				GPF, Temporary Advance of Local police.	
				NRA, Conversion and Closure.	
				SLI and FBS	
				All recoveries.	
Junior Supdt.	7	7	District Police Office, Thrissur Rural	Supervision of concerned sections under their control	
Fair Copy Supdt.	1	1	District Police Office, Thrissur Rural	Supervision of Fair Copy Section in the Office	
Cashier	1	1	District Police Office, Thrissur Rural	Receipt and disbursement of payment	
Store Accountant	1	1	District Police Office, Thrissur Rural	Collecting and distribution of store articles	
Confidential Assistant	1	1	District Police Office, Thrissur Rural	Assist District Police Chief and DySPs	
U.D./L.D.Clerk	39	38	District Police Office, Thrissur Rural	Initiating, maintainig, Updating and keeping of all files in the District Police Office.	
Typist (Sr.Grade/UD/LD)	7	3	District Police Office, Thrissur Rural	Doing necessary Typing work.	
Photographer	1	1	District Police Office, Thrissur Rural	Doing all camera work for the department	
Attender	1	1	District Police Office, Thrissur Rural	Assisting all officers and clerks.	
Peon	4	2	District Police Office, Thrissur Rural	"	
P. T. Sweeper	31	20	District Police Office, Thrissur Rural	Doing sweeping work.	