

**PARTICULARS OF FUNCTIONS AND DETAILS OF EACH UNIT /OFFICE.**

**Name of unit: District Police Office, Palakkad.**

<b>Name of Post Sanctioned</b>	<b>Number of Posts at Present</b>	<b>Jurisdiction &amp; Powers (Administrative, Financial &amp; Other)</b>	<b>Functions and duties of the officer/Employee</b>	<b>Any other Information</b>
District police chief	1	Law & Order and Administration	Maintaining Law & Order in District and Administration	
DYSP Administration	1	Administration	Administratiion in DPO Palakkad.	
DYSP Special Branch	1	Intelegence Work	Maintaining Intelligence work in District.	
DYSP Crime Detachment	1	Crime Detachment	Crime Detachment and Women Cell in District.	
DYSP Crime Record Beureu	1	Crime Record Bureu	All Crime Records work in District.	
DYSP Narcotic Cell	1	Narcotic Cell	Narcotic Cell activities in District.	
DYSP (Sub Divisional Officers.)	4	Law & Order.	Law & Ordere in Palakkad, Alathur, Shornur, and Agali Sub Divisiion.	
Circle Inspector of Police	15	Law & Order.	Law and Order in Circle.	
Women Circle Inspector of Police	1	Women Cell	Function of Women Cell	
Sub Inspector of Police	55	Law & Order.	Maintaining Law & Order in Respective Jurisdiction.	
Women Sub Inspector of Police.	3	Law & Order.	Maintaining Law & Order in Respective Jurisdiction.	
Asst. Sub Inspector of Police	65	Law & Order.	Maintaining Law & Order in Respective Jurisdiction.	

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Head Constable	309	Law & Order.	Maintaining Law & Order in Respective Jurisdiction.	
Women Head Constable	9	Law & Order.	Maintaining Law & Order in Respective Jurisdiction.	
Police Constable	980	Law & Order.	Maintaining Law & Order in Respective Jurisdiction.	
Women Police Constable	157	Law & Order.	Maintaining Law & Order in Respective Jurisdiction.	
<b>Armed Reserve Camp Palakkad.</b>				
Deputy Commandant	1	Administration in AR Camp	Administration in AR Camp Only	
Assistant Commandant	4	Administration in AR Camp	Administration in AR Camp Only	
Reserve Inspector.	3	Administration in AR Camp	Administration in AR Camp Only	
MTSI	1	Motor Transport	Charge of Dept. Vehicle in District.	
RSI	14	AR Camp Charge.	Camp Duties.	
RASI	19			
HC	64			

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PC	388			
Bugler	4			
Drummer	2			
Carpenter	1			
Electrician	1			
Painter	1			
Hdr. Mech	1			
PC Fitter	2			
Driver SI	1			
Drivers	94			
Armour SI	1			
Armour ASI	1			
Armour HC	1			
Armour PC	1			

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<b>Dog Squad</b>				
RSI	1			
HC	1			
<b>Tourism Police</b>				
HC	1		Maintaining Law & Order in Tourism Places	
PC	5		Maintaining Law & Order in Tourism Places	
<b>Police Hospital</b>				
Asst. Surgeon	1	Hospital work	Hospital work	
ANM/JPHN	1	Hospital work	Hospital work	
Staff Nurse	1	Hospital work	Hospital work	
Pharmacist.	1	Hospital work	Hospital work	

Name of Post Sanctioned	Number of Posts at Present	Jurisdiction & Powers (Administrative, Financial & Other)	Functions and duties of the officer/Employee	Any other Information
<b>Non Police</b>				
Senior Administrative Assistant	1	Office Administration.	Administration in district Police Office Palakkad	
Manager	1	Office Administration.	Administration in district Police Office Palakkad	
Accounts Officer	1	Financial	Financial duties in District Police Office Palakkad	
Junior Superintendent	8	Office Work.	Supervision in Fileworks in district Police Office	
Head Clerk	1	Office Work.	Supervision in Fileworks in district Police Office	
Store Accountant	1	Office Work.	Collction and disbursing of store articles	
Cashier	2	Office Work.	All works related to cash in District Police Office Palakkad	
UD/LD Clerck	52	Office Work.	File works in District Police office Palakkad and S D P Os	
Confidential Assistant	1	Office Work.	Confidential works of S .P. Palakkad	
FCS	1	Office Work.	Supervision of FC Section in district Police Office Palakkad	
Selection Grade Typist	10	Office Work.	Fair copy works in district Police Office Palakkad	
Senior Grade Typist		Office Work.	Fair copy works in district Police Office Palakkad	
UD/LD Typist		Office Work.	Fair copy works in district Police Office Palakkad	

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Attender	1	Office Work.	Office works	
Peon	4	Office Work.	Office works	
FT Sweeper	1	Sweeping	Sweeping	
Photographer	1			
Barber	5			
Water Carrier	1			
Sweeper cum Sanitation Worker	10			
Dhobi	5			
Cook	10			
Pt Sweeper	36			